

# Privacy Statement

In May 2018, the regulations surrounding how companies and organisations can hold your personal data changed. This Statement tells you how we handle your Personal Data and the rights you have, when we hold it. This Statement is intended to comply with the provisions of the General Data Protection Regulation EU 2016/679 (GDPR) which governs how Personal Data is processed within the European Economic Area (EEA).

## Who are we?

Kestrel Acrobatics and Tumbling, gymnastics club.

We are the "data controller" for the purposes of GDPR. This means that we decide how your Personal Data is processed and for what purposes.

## Your personal data – what is it?

Personal Data is data that relates to a living individual who can be identified from that data. We might be able to identify you from the data itself or by linking that data to other information we have access to. GDPR tells us how we must process your Personal Data.

## Personal information we may collect from you

We collect personal identification information from Gymnasts and their families only by our paper declaration. We will collect this information about gymnasts and families only if they voluntarily submit such information to us. Gymnasts / families can always refuse to supply personally identification information, except that it may prevent them from engaging in certain activities.

We do not collect information from our website. Our website does not use cookies.

## How we use collected information

We may collect and use personal information for the following purposes:

- To process clothing orders - We may use the information provided when placing an order only to provide service to that order. We do not share this information with outside parties except to the extent necessary to provide the service.
- To improve customer service - Information you provide helps us support gymnasts needs more efficiently and plan sessions effectively.
- To send periodic emails - We may use the email address to send information and updates pertaining to gym sessions, competitions or clothing orders. It may also be used to respond to inquiries, questions, and/or other requests.
- To contact parents/carers should a gymnast need to be collected unexpectedly.

## How we protect your information

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorised access, alteration, disclosure or destruction of your personal information, transaction information and of any paperwork.

## Sharing your personal data

Your Personal Data will be treated as strictly confidential and will be shared only with coaches and organisations whose services are required in order to provide the services we offer.

## Your rights and your Personal Data.

Unless we have an exemption under GDPR, you have the following rights with respect to your Personal Data:

- The right to request a copy of the Personal Data which we hold about you, without any charge.
- The right to request that we correct any Personal Data found to be inaccurate or out of date.
- The right to request that your Personal Data is erased where it is no longer necessary for us to keep it.
- The right to withdraw your consent to the processing we carry out at any time.
- The right to request that we provide you with your Personal Data and, where possible, to send that data directly to another data controller.

## Changes to this privacy policy

Kestrel Acrobatics & Tumbling (Gymnastics Club) has the discretion to update this privacy policy at any time. When we do, we will revise the updated date at the bottom of this page. We encourage Users to frequently check this page for any changes to stay informed about how we are helping to protect the personal information we collect. You acknowledge and agree that it is your responsibility to review this privacy policy periodically and become aware of modifications. This privacy statement was last updated on the 24<sup>th</sup> of May 2018.

## Contact Details

If you have a problem, complaint or, if there is something you don't understand, please contact us using the following:

Email: [kestregymnastics@yahoo.com](mailto:kestregymnastics@yahoo.com)

Telephone: Lyn Price 01454 883314